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**Minutes**

**Core group meeting.** 15 December 2020

*Online zoom meeting*

*Present: Lorin, Jorge, Klaske, Angeliki, Sonja, Willie, Slobodan, Carlos*

1. **Announcements**

Lock downs everywhere again

1. **WG4 – Webinar** (presentation by Slobodan)

**participants**

Received 9 out of 14 elaborated proposals/

At least 5 asked for extension. On the 27th of December we will be complete

Looks interesting, and the documents are more focused and concise.

**Webinar**

Proposed date is 29th of January

The webinar will be composed of three sessions of 1.5 hours divided by the following themes:

1. Mapping
2. Performing/Design
3. Sharing/activism/community

In each session

* First presentation (15 min per project) introduction of the projects, their sites, the tools and methods.
* Then responders (WG2 + WG3, each 15 min) are to reflect on the projects in relation to theory, tools, relevance, etc. extrapolate much more information inherent in the project.
* The responders will receive the projects mid-January.

Final slot: Roundtable

Working group leaders are asked to make comments on the webinar and clarify what is important for fieldwork.

Furthermore, WG1 can step in here on the role of communication.

**Comments**

*Themes look promising!*

*Sonja: Could we pose an open call for all members to be a responder?*

Often problems with receiving reaction in time. However it is important to open the possibility to all group members to participate.

Conclusion: WG2 will first have an open call by email and if nobody reacts, we can ask people personally

*Sonja: Why only one responder per working group?* Could we divide the work between people?

Conclusion: at least one person. Two is also good and fruitful, we have to keep an eye on the available time in each session. Let’s see how many people react to the open call.

*Lorin* offers to act as respondent to the third theme, as this is his field of expertise.

*Why not include WG1 as responders, for instance Onorina of WG1 had a great contribution in the previous webinar. In the current proposal, WG2 (connecting to theoretical framework) and WG3 (responding to methods) are brought forward.*

Perhaps it is most productive to reserve a specific time for WG1 during the Round Table session:

* How to communicate between all the different groups in the projects.
* From internal communication within the network to communication to the outside. To to translate from academic to real world knowledge.
* For instance, discuss how to present to work to specific communities and local governments, related to the fieldwork projects. This allows to adjust our project. Formulating, editing and curating things to bring them out there/the real world.

*Angeliki/ Jorge*: Practical note for the webinar: make sure to make recordings!

And tell everyone that it is recorded. Angeliki shares that the recording through our COST zoom license is easy. Salma and Willie will assist.

*Slobodan*: All the material of the submissions will be systematized and shared with the respondents to prepare. But that will come later.

*What will happen after the webinar with the WG4 material?*

We cannot yet confirm whether we can plan an exhibition coming soon- deping on Covid-restrictions and timing of the Porto meeting.

At least within a shorter time-frame we could aim for an online exhibition. Maybe on the website?

Followed by a small poster presentation when we meet in real life!

**3. Communication** (Jorge)

We have available – in order to reach out to the members:

* Website
* Social media
* Newsletter
* Mailing list

We are currently preparing the *newsletter*.

The idea is to send the letter to everyone on Friday.
Only missing piece is the introduction from the chairs. > Action Klaske and Susanna

*Youtube*

Jorgeasks if the material of the webinars can be shared on the you-tube channel of the Action (with link to the website). Sonja and Angeliki agree that the material of the WG2 webinar of Nov 17th can be shared.

We can do this for all the webinars, if participants have no objections

Address: writing urban places

<https://www.youtube.com/channel/UC6K89lqX57oVEJdJ6MGwHiw>

1. **Further topics**

*The role of education* in the next phase of the network. Many of the members of our network are also educators, we could give more attention to studio projects related to the theme of our COST Action.

* The website to publish some student work
* Education could be addressed further in coming webinars, or as topic at the Porto meeting
* Also, win-win-win situation > students are extra work forces, researchers see their work expressed in real-life and the community can benefit.